

Donhead St Andrew Parish Council

Minutes of Full Parish Council Meeting held at Donhead St Andrew Church at 7pm on Friday 14th January 2022

Questions or Statements

None.

Report from Wiltshire Councillor Nick Errington.

To summarise a few points raised; Wiltshire Council has launched a new service – Wiltshire Support at Home, which provides short to mid-term care for those needing additional support when leaving hospital and is recruiting for those interested in a career in care.

Wiltshire Council has launched a new call for foster carers in the hope that January is a month when many people consider new challenges. The Council initiated a campaign in May 2020 to recruit 100 new foster carers by Spring 2023 and have so far achieved a figure over 50. The Council provides training and financial support and is holding information sessions for anyone interested on 13 and 26 January.

A Wiltshire Council grant has been given to Tisbury outdoor Pool for £7.5K to develop disabled facilities – wet room.

Appointment of a Chairman

Due to the absence of the Chairman and Vice-Chairman PCnllr JB volunteered to act as Chairman for this meeting. This was approved by all PCnllrs at the meeting.

Meeting Agenda

14.01.01

Those present and apologies for absence.

Present: J. Barton , P. Maxwell-Arnot, J. Sullivan, S. Kozuba-Kozubska, S. Barkham and A Stoker.

Also in attendance: W.Cnllr N. Errington & Mrs J. Luck (Clerk).

Apologies received and accepted: M. Cullimore (Chairman), S. Luck (Vice-Chairman) and C. Burrows.

14.01.02

Declarations of Interest.

Any Parish Councillor wishing to declare interests should do so at this point: **None Declared.**

- a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests.
- b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.
- c. dispensations: if required.

14.01.03

Resolution of minutes

- a. Minutes of Full Council Meeting 11/11/2021 – **Approved, Proposed SB/Seconded AS/Unanimous.**
- b. Interim Meeting Minutes –Rose Cottage Planning Application 13/11/2021 – **Approved, Proposed AS/Seconded SB/Unanimous.**

Planning Matters

14.01.04

Applications determined since last meeting for information.

None.

14.01.05

Enforcement

A resident complained about two inhabited caravans situated alongside the footpath on Whitesheet Hill. The clerk reported it to Wiltshire Council's enforcement officer who has referred it to the Rights of Way officer as they are located on a public footpath. PCnllr SL has also logged in on the My Wilts App as requested by WC; no update received yet.

14.01.06

Review of the Village Design Statement (VDS) - for information

This was submitted to WC for their approval on 12/10/2021 and was last chased by the clerk on 05/01/2022. W.Cnllr Nick Errington offered to chase this up, * the clerk will forward him details.

14.01.07

Finance

- a. **Approval of retrospective payments**

PCnllrs noted and approved retrospective payments made between 01/11/2021 and 31/12/2021 – all from approved budgets. **Proposed AS/Seconded SB/Unanimous.**

- b. **Approval of bank reconciliation**

PCnllrs noted and approved the bank reconciliation for November and December 2021. **Proposed AS/Seconded SB/Unanimous.**

- c. **Resolution of 31/03/2023 year end budget**

PCnllrs considered the updated interim budget as at 31/12/2021 and agreed the budget for the year end 31/03/2023. **Proposed SKK/Seconded JS/Unanimous.**

- d. **Resolution of Precept 2022/23**

PCnllrs referred to the budget and the Precept calculator which illustrates effect per household to assist in agreeing the precept figure for the clerk to request this month. PCnllrs resolved to keep the precept at £12,500 (last year's precept) as agreed in the November 2021 meeting. **Proposed SKK/Seconded JS/Unanimous.**

- e. **First Aid Course**

Resident, John Goodwin had asked whether the PC would be willing to pay for a first aid course to assist residents after the purchase of the defibrillator. A quote wasn't available at the time of the meeting so PCnllrs will consider this at the next meeting.

14.01.08

Cemetery

Cemetery Maintenance

PCnllrs didn't raise any maintenance issues that they felt needed attention in the cemetery. The PC thanks PCnllr SB for giving the war memorial a gentle clean prior to the Parish remembrance service and to PCnllr PMA for gifting and planting a replacement tree on the cemetery bank.

Highways/rights of way

14.01.09

PCnllrs asked whether the clerk could ask the landowner of the stiles on SESE43 to the side of Glenburn property if they would be willing to replace the stiles with pedestrian gates for ease of access for pedestrians. The PC would be willing to pay for the gates with the aid of grants from WC. ***The Clerk will query.**

14.01.10

Parish Steward Reports

Suggestions for work to PCnllr CB – **None.**

Other matters

14.01.11

Flooding within the village

Following on from the flooding on the evening of 20/10/2021, a report of properties flooded in the village was submitted by the clerk to WC. Subsequently a WC drainage engineer has walked around the village accompanied by some residents and Parish Councillors. The PC is expecting to receive the engineer's report this month. In the meantime, the PC is collating information from WC and will be reviewing the Parish Flood Action Plan. If residents own land or property next to a river, stream or ditch they are a 'riparian landowner'. Residents should visit the PC website to read [Living on the Edge](#) so that they are aware of their responsibilities and to make use of the advice available.

Donhead St Andrew needs a flood warden/volunteers to assist in the event of an emergency. Any interested resident should contact the Parish Clerk by emailing donheadstandrewpc@gmail.com The [role of a Flood warden](#) is detailed on the Parish Council website. PCnllrs agreed that it would be beneficial to hold a village meeting once Richard's report has been received.

14.01.12

Wessex Fibre to the Premises Broadband

Please refer to the [Parish Council website](#) for the latest update provided by resident Nick Martin and PCnllr SB. A further 11 properties are required to sign up to enable Wessex Internet to proceed in the village. PCnllr SB and Nick Martin have erected signs in the village to raise awareness, adverts have been placed in the Donhead Digest and Wessex will soon be visiting residents door to door to answer any questions.

14.01.13

A Tree to mark the Queen's Platinum Jubilee

Trees have recently been planted in the field adjacent to Barkers Hill near footpath 23. One of the trees closest to the footpath is to be selected to commemorate the Queen's platinum jubilee. The plan was to hold a village ceremony hosted by the Parish Council. The clerk is obtaining a quote for an engraved commemorative stone to be situated alongside the tree. A resident has raised concerns and felt that a new tree purchased specifically for the occasion by the PC in potentially a new location should be considered. The resident also felt that the occasion should be given the appropriate gravitas by the ceremony being

opened by someone of importance (the Diamond Jubilee ceremony was attended by the Lord Lieutenant of Wiltshire) and that it should be held jointly with Donhead St Mary. PCnllrs considered these suggestions and felt that the fact that the tree had already been recently planted wasn't really an issue and that the location was suitable being close to the previous diamond Jubilee tree. PCnllrs did agree that we should contact Donhead St Mary PC to ask if they would like to hold the ceremony between us and maybe coordinate on other Jubilee plans. ***The clerk will contact DsM PC.**

14.01.14

Operation London Bridge

'Operation London Bridge' is the title given to the detailed national plans that are in place for dealing with the death of the Sovereign. The aim of the national response will be to allow the nation to mourn, to unite and to facilitate bringing the population together to share experiences – *** PCnllr AS who is also on the PCC will provide an update on behalf of the church to enable something to be put in place.**

14.01.15

Closure of meeting and date and time of next meeting

Annual Parish resident's meeting -7pm Friday 11th March 2022 at Donhead St Andrew Church- an opportunity to meet Councillors and raise any thoughts/concerns you may have. This meeting is optional and may be cancelled nearer the time if the PC feel that due to the current state of the pandemic that it is not wise to encourage people gathering.

Full Council Meeting – 7.30pm Friday 11th March 2022 at Donhead St Andrew Church.

Planning Application meetings as and when they arise.

Questions or Statements

Our tree warden, George and Jenny Lisle could not attend the meeting but provided the following written report regarding tree planting in Donhead St Andrew which was circulated to PCnllrs ahead of the meeting;

“Whilst the planting of new trees in the parish is to be generally welcomed, we would like to draw the attention of the PC, and hence all parishioners, to the existence of the AONB's overall strategy for the area. This can be found in full on the AONB website.

Briefly, for trees it sets out not only to protect and preserve significant ancient trees and to enhance the health and welfare of existing woodlands but also to encourage the establishment of 'wildlife corridors' connecting existing areas of woodland together with tree and hedgerow planting. By doing this, small areas of habitat become part of a much larger area that can then support species that would not survive in the smaller areas alone.

There is current enthusiasm for climate change initiatives such as tree planting which is good, but when planning any planting scheme, we would encourage individuals to look at Cranborne Chase AONB website publication - 'Right tree, Right Place' which provides guidance for communities, individuals and landowners who wish to plant trees, hedgerows or small woodlands in Cranborne Chase AONB.”