

Donhead St Andrew

Parish Council



Notice of Meeting:

To all Members of Donhead St Andrew Parish Council
you are hereby summoned to attend a meeting of the Parish Council
to resolve on the matters as outlined below
to be held at St Andrew's Church, Donhead St Andrew
on **Thursday 7th July 2022 @ 7:00pm**

Signed: *S. Pritchard*
Mr Simon Pritchard PSLCC
Parish Clerk & RFO
01.07.2022

Questions or Statements from Residents:

A short period of time is set aside prior to the start of the meeting and after the meeting has finished, for questions or statements from members of the public on any matter concerning the village; each person speaking for no longer than 3 minutes.

Please note that any question requiring an answer that needs to be researched will be noted and included in the agenda for the following meeting. Statements will be noted at the meeting, but no discussion will take place unless the topic is already on the agenda; any discussion will take place during the agenda item.

Report from Wiltshire Councillor Nick Errington:

To receive a verbal update from Wiltshire Councillor Nick Errington and an opportunity for residents / Councillors to ask questions.

Wessex Fibre Broadband to Residential Homes:

To receive any updates on this project

Formal Meeting Agenda

1) Apologies of Absence:

To receive and approve any apologies of absence

2) Declarations of Interest:

Members to declare interests in any agenda item:

- a) Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests.

- b) Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.
- c) Applications for dispensations: to be submitted in writing to the Parish Clerk before the meeting

3) Adoption of Previous Council Meetings Minutes:

- a) **Thursday 19th May 2022** - Annual Council Meeting
- b) **Friday 17th June 2022** - Planning Application Site Meeting

4) Risk Assessment 2022/23:

To review and adopt the 2022/23 risk assessment

5) Confirmation of 2022/23 Meetings Dates / Times:

To confirm the dates and times of the Parish Council meetings for the municipal year 2022/23

6) Planning Applications Submitted to Wiltshire Council:

To pass comment on any planning applications listed below that have been submitted to Wiltshire Council.

No applications received at the time the agenda was issued. Any application received after the agenda was issued maybe tabled at this meeting.

Find the full details of any applications on the Wiltshire Council website:

<https://development.wiltshire.gov.uk/pr/s/>

7) PARISH COUNCIL FINANCE:

a) Approval of Payments:

To receive and approve payments to be made, see the July payments list.

b) Budget Vs Spend to Date and Earmarked Balances:

To receive the latest budget spend to date & earmarked balances information

c) Charge Card Update:

To receive a verbal update.

8) PARISH COUNCIL CEMETERY:

a) Cemetery Maintenance - Tree Works:

To receive a verbal update from the Parish Clerk. To resolve on the undertaking of tree works, if any.

b) Cemetery Prices:

To receive a recommendation from the Parish Clerk that the Council increases its fees to bring them in line with the Church of England.

9) Verbal Reports:

To receive any verbal reports.

- a) Highways / Parish Steward** - Cllr Burrows
 - b) Rights of Way** - Cllr Maxwell-Arnot
 - c) Flood Warden** - Vacant
 - d) Chairman's Reports**
 - Jubilee stone update
 - e) Parish Clerk's Reports**
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End of Formal Meeting

Questions or Statements

A further opportunity for questions or statements from members of the public on any matter concerning the village; each person speaking for no longer than 3 minutes.

Notes:

- Agenda papers will be available on the Donhead St Andrew Parish Council website.
- If any member of the public has an objection to being filmed, photographed or audio recorded, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.