

# Donhead St Andrew Parish Council

## Minutes of Annual General Meeting

Friday 12<sup>th</sup> May 2017 in St Andrew's Church at 7:07pm

- AGM 1. Election of Chairman  
After ascertaining that no-one else was interested in standing as Chairman, P.Cnllr MC put himself forward for election to the post and was elected unanimously.  
**Proposed SL / seconded PMA / unanimous**  
**Immediately following the Chairman's election, former P.Cnllr Lady Cooper was presented with a pair of Sweet Juliet roses and a bunch of flowers on behalf of the parish for the many years of service and dedication, especially with village events.**
- AGM 2. Declarations of Office and Register of Interests  
No changes were notified to the Register of Interests.  
The newly elected Chairman completed a Declaration of Office statement.
- AGM 3. **Apologies received and those present:**  
Present: M. Cullimore (Chairman), C. Burrows, S Luck, Miss P. Maxwell-Arnot, S. Pyke, Mrs F. Smart - from 7:10pm, M. York.  
Also in attendance: Mrs S. Harry (Clerk). Up to 2 members of the public.  
Apologies received and accepted: W.Cnllr T. Deane; Miss B Miller, J. Barton.
- AGM 4. Election of Vice-Chairman  
After ascertaining that no-one else was interested in standing as Vice-Chairman, P.Cnllr SL (7:10pm) put himself forward for election to the post and was elected unanimously.  
**Proposed MC / seconded SP / unanimous**
- AGM 5. Approval of minutes  
P.Cnllrs resolved the minutes of the AGM on 13<sup>th</sup> May 2016 that were previously circulated as an agenda paper. **Proposed SP / seconded SL / unanimous of those present (3)**
- AGM 6. Standing Orders - P. Cnllrs resolved the standing orders previously circulated as an agenda paper without amendment. **Proposed CB / seconded SL / unanimous**
- AGM 7. Financial Regulations  
P. Cnllrs noted the financial regulations were updated last year to account for the guidance on 'transparency' before resolving to make no further amendments to the draft previously circulated with the agenda papers. **Proposed SL / seconded SP / unanimous**
- AGM 8. Asset Register  
P. Cnllrs resolved to amend the asset register to include the newly created compost bin in the cemetery. **Proposed CB / seconded MY / unanimous**
- AGM 9. Risk Register - P. Cnllrs resolved to make no amendments to the draft paper circulated with the agenda and revised in 2016. **Proposed SL / seconded CB / unanimous**
- AGM 10. Date and time of next meetings:  
Full Council Meeting - 15th July 2016 at 7:30pm  
Full Council Meeting - 16th September 2016 at 7:30pm  
Full Council Meeting - 18th November 2016 at 7:30pm  
plus planning/consultation meetings as advised

There being no other business, the meeting finished at 7:12pm